

# Audio-Visual Equipment and Décor

## AV Equipment:

	RENTAL CHARGE (per day)
Screen	NO CHARGE
Podium (Standing)	NO CHARGE
Podium (Tabletop)	NO CHARGE
Phone Line	NO CHARGE
White Board with Markers	NO CHARGE
Overhead Projector	NO CHARGE
Flip Chart with Markers	NO CHARGE
Staging (Per 4x6 Section)	NO CHARGE
TV/VCR/DVD Player	NO CHARGE
Speaker Telephone	NO CHARGE
Microphone (Handheld)	NO CHARGE
Lavalier or Madonna Microphone	NO CHARGE
LCD Projector	NO CHARGE



Holiday Inn

## Decorations:

Hurricane Shades	NO CHARGE
Hurricane Shade with Candle and Ribbon	NO CHARGE
Votive Candles	NO CHARGE
Votive Candle Holders with tealight	NO CHARGE
Centerpiece Mirrors (Round or Square)	NO CHARGE
2 Lit Flounced Towers	NO CHARGE
Lit Flounced Gift, Cake, Punch and Guest Book Tables	NO CHARGE
Additional Lit Tables	NO CHARGE
Backdrop and Head Table	NO CHARGE
Taffeta Ceiling and Lights	NO CHARGE
Maistro Vases	NO CHARGE
Cylinder Vases (Tinted)	NO CHARGE

**Decoration packages are available, ask for details and pricing!**

Confetti and Glitter are prohibited. If used, a \$125.00 cleaning fee will be added to the bill.  
Hanging items on the wall (i.e. banners and decorations with tacks or pins) is prohibited. Please ask for assistance to properly display your item.

*Prices subject to change and do not include Minnesota sales tax.*